

Camp Kawartha Subsidy Application Form

Note: All questions must be answered in full in order for your application to be processed.

This application will remain confidential and the information will only be used to determine eligibility for subsidy funds.

Part A: Household Information

Home Address:

Street Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Home Phone# (_____) _____ Email: _____

Adults # of Adults living in household: _____

Name: _____ **Relationship to child:** _____

Status: Employed Self-Employed Unemployed Full-time Student Other: _____

Occupation: _____ Employer: _____ # of years: _____

Name: _____ **Relationship to child:** _____

Status: Employed Self-Employed Unemployed Full-time Student Other: _____

Occupation: _____ Employer: _____ # of years: _____

Name: _____ **Relationship to child:** _____

Status: Employed Self-Employed Unemployed Full-time Student Other: _____

Occupation: _____ Employer: _____ # of years: _____

* **Who has legal custody of child(ren):** _____

Children # of Children living in household & their ages: _____

Name of child attending Camp	Age	Preferred Camp Session	Fees
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Camp Fees (including taxes) \$ _____

How will your child(ren) benefit from attending Camp Kawartha's summer camp program?

What other summer activities will your child(ren) participate in this summer?

Part B: Household Income and Expenses

*** IMPORTANT *: Include a copy of the most recent Notice of Assessment (as issued by the Canada Revenue Agency) showing Total Income for the year for each parent/guardian living in the same household as the child.**

Monthly Household Income *	Parent/Guardian #1	Parent/Guardian #2
Attach proof of income for each parent / stepparent / guardian in the household. (e.g. T4, copy of three recent pay stubs, letter from employer, EI stub, social assistance stub, etc).		
Net Income from Employment (after taxes & deductions)	\$	\$
Self-Employment Income, Business Income, Rental Income	\$	\$
Employment Insurance (EI) or Worker's Compensation Benefits (WSIB)	\$	\$
Social Assistance, Ontario Works, Disability Support	\$	\$
Alimony or Child Support	\$	\$
Canada Child Tax Benefit (CCTB), Universal Child Care Benefit (UCCB)	\$	\$
Investment Income, Income from Estates	\$	\$
Pension Income	\$	\$
Other Income: (Please Detail)	\$	\$
TOTAL INCOME	\$	\$

Monthly Household Expenses	Amount
Housing Expenses: <ul style="list-style-type: none"> • Rent or Mortgage & Property Taxes _____ • Utilities (heat & electricity) _____ • Property/contents Insurance _____ 	\$
Transportation Expenses: <ul style="list-style-type: none"> • car payments _____ • gas, auto insurance _____ • public transportation _____ 	\$
Home Phone / Cable / Internet / Cell	\$
Insurance (Life & Health)	\$
Medical Expenses (not covered by insurance)	\$
Child Care	\$
Groceries	\$
Debt Repayment:	\$
Other Expenses: (please detail)	\$
TOTAL EXPENSES	\$

Part C: Request for Assistance

Note:

- Financial assistance is limited to **one camp session per child**.
- **Maximum subsidy allowable is 50% of the camp fees up to a maximum of \$1,000 per camper.**
- A minimum **\$75 deposit is required for each camper**. Each family is expected to contribute as much as they can afford towards their child's camp session and families are welcome to make monthly payment installments (balances must be paid in full before the child arrives at camp.)
- Assistance is based on a number of criteria including, but not limited to, demonstration of family need, space availability in specific sessions, and availability of subsidy funds.
- Subsidy applications are only valid in the year of attendance and families must complete a new application each year with updated financial information.

Total Camp Fees (including taxes): \$ _____

Sources of funds you will be contributing towards your child(ren)'s camp experience:

Contribution from you (Parents / Stepparents / Guardians): \$ _____

Assistance from Relatives, Extended Family, or Trusts: \$ _____

Assistance from another agency or organization: \$ _____

Funds from other sources (e.g. teenager's contribution from part-time job, etc): \$ _____

Total Funds Available: \$ _____

Total Assistance Requested: \$ _____

Have you applied for subsidy at any other camps? _____

Reason for Applying for Assistance:

Use the space below to describe your family's situation and/or any unusual circumstances that will help us assess your requirement for financial assistance. Please state specific reasons why you cannot afford the full camp fees. (attach separate page if necessary)

Part D: Letters of Support

Letter of Reference (Required for New Campers / New Applications)

Letters of Reference **must be from non-relatives only**. The letter of reference may come from any of the following individuals: teachers, principal, school guidance counsellor, extra-curricular activity coach (sports or otherwise), religious leader, doctor, social worker, community worker, or any other person with close contact to your child. Each letter should state how the person knows your child, include contact information and signature of the person providing the reference, and answer the following questions.

- What makes this child/family a deserving candidate for a subsidized space?
- How do you think this child will benefit from a summer camp experience?
- What can this child bring to the group (e.g. characteristics, talent or skill they can share with group)?

Although returning applicants are not required to submit a Letter of Reference, the camper’s prior performance at camp will be taken into consideration during the subsidy evaluation process.

Thank you Letter (Required for all Returning Campers) ***

Each family is asked to write a letter thanking donors and answering the following questions:

- How did your child(ren) benefit from attending Camp Kawartha?
- What would you like to say to donors who helped make it possible for your child(ren) to attend camp?
- What did your child like best about camp? What have they learned? What new skills did they acquire?

These thank you letters are important to show appreciation to donors for their contributions and will help us promote our fund-raising efforts to raise more subsidy monies (names will be excluded for privacy).

Part E: Signatures & Supporting Documents

Required Documents: The following items must be submitted with this application form.

<input type="checkbox"/> \$75 deposit required for each child <input type="checkbox"/> Letter of reference (all new applicants) <input type="checkbox"/> Thank you Letter (all returning campers)	<input type="checkbox"/> Most recent Notice of Assessment from CRA showing total income for the year <input type="checkbox"/> Paystubs / supporting Income Documents <input type="checkbox"/> Parents who are Full-time Students - attach letter confirming enrollment and start/end date of program
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I certify that the information provided on this form is true and complete to the best of my knowledge, and that I have provided all the appropriate paperwork to verify the information. I understand that this application is not considered a guarantee of financial assistance, and that incorrect or incomplete information can result in delay or disqualification of this application. I agree to inform Camp Kawartha of any changes in my financial status.

Signature of Parent/Guardian #1: _____ Date: _____

Signature of Parent/Guardian #2: _____ Date: _____

Send this completed subsidy application and all required documentation to:
 Attention: Camp Registrar, Camp Kawartha, 1010 Birchview Road, Douro-Dummer, ON K0L 2H0
 Phone: (705) 652-3860 Toll-Free: 1-866-532-4597 Fax: 705-652-1500

<p>For Office Use – did applicant include the following mandatory documents?</p> <p><input type="checkbox"/> \$75 Deposit <input type="checkbox"/> Income Documents <input type="checkbox"/> Notice of Assessment <input type="checkbox"/> Letter of Reference <input type="checkbox"/> Thank you Letter</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Amount awarded: _____</p>
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