# CAMP KAWARTHA INCORPORATED AUDITED FINANCIAL STATEMENTS SEPTEMBER 30, 2014

#### **AUDITED FINANCIAL STATEMENTS**

#### **SEPTEMBER 30, 2014**

#### **TABLE OF CONTENTS**

|                                       | Number_ |
|---------------------------------------|---------|
| INDEPENDENT AUDITORS' REPORT          |         |
| FINANCIAL STATEMENTS                  |         |
| Statement of Financial Position       | 1       |
| Statement of Changes in Fund Balances | 2       |
| Statement of Operations               | 3       |
| Statement of Cash Flows               | 4       |
| Notes to the Financial Statements     | 5 - 7   |





P: 705.743.5020 E: info@mccollturner.com www.mccollturner.com

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Camp Kawartha Incorporated

#### Report on the Financial Statements

We have audited the accompanying financial statements of Camp Kawartha Incorporated, which comprise the statement of financial position as at September 30, 2014 and the statements of changes in fund balances, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Camp Kawartha Incorporated as at September 30, 2014, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Licensed Public Accountants

McColl Turner LLP

Peterbrough, Ontario December 11, 2014

## STATEMENT OF FINANCIAL POSITION As at September 30, 2014

|  | Operating<br>Fund<br>\$ | Capital Asset<br>Fund<br>\$ | Baker Bequest<br>Fund<br>\$ | Pugsley Bequest<br>Fund<br>\$ | Total<br>2014<br>\$         | Total<br>2013<br>\$        |
|--|-------------------------|-----------------------------|-----------------------------|-------------------------------|-----------------------------|----------------------------|
| ASSETS   |                         |                             |                             |                               |                             |                            |
| Current  |                         |                             |                             |                               |                             |                            |
| Cash and investments   | 101,787                 | -                           | 100,000                     | 101,912                       | 303,699                     | 227,652                    |
| Accounts receivable - Note 8   | 76,853                  | -                           | -                           | -                             | 76,853                      | 66,018                     |
| Inventory  | 13,385                  | -                           | -                           | -                             | 13,385                      | 9,839                      |
| Prepaid expenses   | 43,023                  | -                           | -                           | -                             | 43,023                      | 38,148                     |
|  | 235,048                 | -                           | 100,000                     | 101,912                       | 436,960                     | 341,657                    |
| Capital - Note 4   | -                       | 1,231,759                   | -                           | -                             | 1,231,759                   | 1,203,466                  |
| Total Assets   | 235,048                 | 1,231,759                   | 100,000                     | 101,912                       | 1,668,719                   | 1,545,123                  |
| LIABILITIES AND FUND BALANCES Current Liabilities Loan payable - Note 6 Accounts payable - Note 8 Deferred revenue | -<br>106,162<br>67,881  | 10,000<br>-<br>-            | -<br>-<br>-                 | -<br>-<br>-                   | 10,000<br>106,162<br>67,881 | 10,000<br>79,737<br>40,934 |
|  | 174,043                 | 10,000                      | -                           | -                             | 184,043                     | 130,671                    |
| Long-Term Liabilities  |                         |                             |                             |                               |                             |                            |
| Deferred contributions related to capital assets   | -                       | 518,033                     | -                           | -                             | 518,033                     | 516,294                    |
|  | 174,043                 | 528,033                     | -                           | -                             | 702,076                     | 646,965                    |
| Fund Balances  | 61,005                  | 703,726                     | 100,000                     | 101,912                       | 966,643                     | 898,158                    |
| Total Liabilities and Fund Balances  | 235,048                 | 1,231,759                   | 100,000                     | 101,912                       | 1,668,719                   | 1,545,123                  |

## STATEMENT OF CHANGES IN FUND BALANCES For The Year Ended September 30, 2014

|   | Operating<br>Fund<br>\$ | Capital Asset<br>Fund<br>\$ | Baker Bequest<br>Fund<br>\$ | Pugsley Bequest<br>Fund<br>\$ | Total<br>2014<br>\$ | Total<br>2013<br>\$ |
|---|-------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------|---------------------|
| Balance, beginning of year                                    | 19,074                  | 677,172                     | 100,000                     | 101,912                       | 898,158             | 912,842             |
| Excess (deficiency) of revenue over expenditures for the year | 122,614                 | (57,498)                    | 1,168                       | 2,201                         | 68,485              | (14,684)            |
| Bequest received during the year                              | -                       | -                           | -                           | -                             | -                   | -                   |
| Inter-fund transfer   | (80,683)                | 84,052                      | (1,168)                     | (2,201)                       | -                   | -                   |
| Balance, end of year  | 61,005                  | 703,726                     | 100,000                     | 101,912                       | 966,643             | 898,158             |

### STATEMENT OF OPERATIONS For The Year Ended September 30, 2014

|  | Operating<br>Fund<br>\$ | Capital Asset<br>Fund<br>\$ | Baker Bequest<br>Fund<br>\$ | Pugsley Bequest<br>Fund<br>\$ | Total<br>2014<br>\$ | Total<br>2013<br>\$ |
|--|-------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------|---------------------|
| Revenue  |                         |                             |                             |                               |                     |                     |
| Summer camp fees   | 868,752                 | -                           | -                           | -                             | 868,752             | 807,477             |
| Outdoor education fees   | 423,588                 | -                           | -                           | -                             | 423,588             | 248,186             |
| Rental fees  | 146,869                 | -                           | -                           | -                             | 146,869             | 117,948             |
| Grants   | 103,593                 | -                           | -                           | -                             | 103,593             | 69,59               |
| Tuck shop  | 2,964                   | -                           | -                           | -                             | 2,964               | 2,96                |
| Interest and other   | 953                     | -                           | 1,168                       | 2,201                         | 4,322               | 4,58                |
| Fundraising - net - Note 7                                       | 61,914                  | -                           | -                           | , -                           | 61,914              | 73,68               |
| Gain on sale of automotive equipment                             |                         | 3,500                       | _                           | _                             | 3,500               | -,                  |
| Amortization of deferred contributions related                   |                         | -,                          |                             |                               | -,                  |                     |
| to capital assets  | -                       | 37,187                      | -                           | -                             | 37,187              | 34,90               |
| Total Revenue  | 1,608,633               | 40,687                      | 1,168                       | 2,201                         | 1,652,689           | 1,359,343           |
| Expenditures   |                         |                             |                             |                               |                     |                     |
| Accounting   | 31,600                  | -                           | -                           | -                             | 31,600              | 33,69               |
| Advertising and promotion  | 17,873                  | -                           | -                           | -                             | 17,873              | 18,05               |
| Amortization of capital assets                                   | -                       | 98,185                      | -                           | -                             | 98,185              | 86,30               |
| Food   | 160,569                 | -                           | -                           | -                             | 160,569             | 141,93              |
| Insurance  | 45,455                  | -                           | -                           | -                             | 45,455              | 44,93               |
| Interest and bank charges  | 27,097                  | -                           | -                           | -                             | 27,097              | 24,51               |
| Maintenance and supplies   | 99,800                  | -                           | -                           | -                             | 99,800              | 92,21               |
| Medical supplies   | 1,371                   | -                           | -                           | -                             | 1,371               | 1,63                |
| Memberships and conferences                                      | 8,100                   | -                           | -                           | _                             | 8,100               | 10,11               |
| Office and general   | 21,736                  | -                           | -                           | _                             | 21,736              | 20,16               |
| Program supplies   | 51,737                  | _                           | _                           | _                             | 51,737              | 52,61               |
| Professional fees  | 6,000                   | _                           | _                           | _                             | 6,000               | 4,85                |
| Salaries and benefits  | 907,138                 | -                           | -                           | _                             | 907,138             | 742,95              |
| Sundry   | 3,592                   | _                           | _                           | _                             | 3,592               | 3,80                |
| Taxes - municipal  | 11.632                  | -                           | -                           | _                             | 11.632              | 12.35               |
| Vehicle and travel   | 22,166                  | _                           | -                           | _                             | 22,166              | 32,64               |
| Utilities  | 70,153                  | -                           | -                           | -                             | 70,153              | 51,24               |
| Total Expenditures   | 1,486,019               | 98,185                      | -                           | -                             | 1,584,204           | 1,374,02            |
| Excess (Deficiency) of Revenue<br>Over Expenditures For The Year | 122,614                 | (57,498)                    | 1,168                       | 2,201                         | 68,485              | (14,684             |

#### STATEMENT OF CASH FLOWS For The Year Ended September 30, 2014

|   | 2014<br>\$                                | 2013<br>\$                                   |
|---|---|--|
| ASH PROVIDED BY (USED IN)   |   |  |
| Operating Activities  |   |  |
| Excess (deficiency) of revenue over expenditures for the year   | 68,485                                    | (14,684)                                     |
| Amortization of capital assets  | 98,185                                    | 86,301                                       |
| Amortization of deferred contributions related to capital assets  | (37,187)                                  | (34,903)                                     |
| Changes in non-cash working capital accounts  |   |  |
| Accounts receivable   | (10,835)                                  | (88)   |
| Inventory   | (3,546)                                   | 3,791  |
| Prepaid expenses  | (4,875)                                   | 6,109  |
| Accounts payable  | 26,425                                    | (1,136)                                      |
| Deferred revenue  | 26,947                                    | 21,634                                       |
|   | 163,599                                   | 67,024                                       |
|   |   |  |
| Financing Activities Proceeds of deferred contributions related to capital assets   | 38,926                                    | 32,834                                       |
|   | 38,926                                    |  |
| Proceeds of deferred contributions related to capital assets  Investing Activities  | ·   | (207,445)                                    |
| Proceeds of deferred contributions related to capital assets  Investing Activities  Purchase of capital assets  | (126,478)                                 | 32,834<br>(207,445)<br>(107,587)<br>335,239  |
| Investing Activities Purchase of capital assets  Increase (Decrease) In Cash For The Year   | (126,478)<br>76,047                       | (207,445)                                    |
| Proceeds of deferred contributions related to capital assets  Investing Activities Purchase of capital assets  Increase (Decrease) In Cash For The Year  Cash, Beginning of Year  Cash, End of Year | (126,478)<br>76,047<br>227,652            | (207,445)<br>(107,587)<br>335,239            |
| Investing Activities Purchase of capital assets  Increase (Decrease) In Cash For The Year  Cash, Beginning of Year  Cash, End of Year  Represented By:  | (126,478)<br>76,047<br>227,652<br>303,699 | (207,445)<br>(107,587)<br>335,239<br>227,652 |
| Proceeds of deferred contributions related to capital assets  Investing Activities Purchase of capital assets  Increase (Decrease) In Cash For The Year  Cash, Beginning of Year  Cash, End of Year | (126,478)<br>76,047<br>227,652            | (207,445)<br>(107,587)<br>335,239            |

# NOTES TO THE FINANCIAL STATEMENTS For The Year Ended September 30, 2014

#### NOTE 1: NATURE OF ENTITY

The organization is incorporated without share capital under the laws of Ontario as a non-profit. It provides a centre for recreational, social and educational experiences for the children of Peterborough and the surrounding community.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Accounting

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

#### **Fund Accounting**

In order to ensure observance of limitations and restrictions placed on the use of the resources available to the organization, the accounts are maintained in accordance with the principles of fund accounting. Under these principles, resources are classified for accounting purposes into funds that are in accordance with particular activities or objectives specified. These funds are classified as follows:

- (i) Operating fund includes results of day-to-day administrative and operating
- (ii) Baker Bequest fund includes contributions for special purposes which are internally restricted.
- (iii) Pugsley Bequest fund includes contributions for special purposes which are internally restricted.
- (iv) Capital Asset fund includes the investment in capital assets.

#### Realization of Revenues and Expenses

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Contributions for the purchase of capital assets are deferred and amortized to revenue on a straight-line basis at a rate corresponding to the amortization of the related capital assets.

#### Inventory

Inventory is stated at the lower of cost, determined on a first-in, first-out basis and net realizable value.

#### Capital Assets

Capital assets are recorded at cost. Amortization is provided on a straight-line basis over the assets' estimated useful lives, which for buildings is 25 years, computers and vehicles is 3 years, docks is 20 years and fencing, equipment and furnishings is 10 years.

#### Income Taxes

The organization qualifies as a non-profit organization as defined by the Federal and Ontario Income Tax Acts, and, as such, is not subject to Federal and Provincial income taxes.

# NOTES TO THE FINANCIAL STATEMENTS For The Year Ended September 30, 2014

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Donated Services**

The Board of Directors, officers, committee members and alumni provide services to the organization on a voluntary basis. Donated services are not recognized because of the difficulty in determining their fair value.

#### Use of Accounting Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the year. Actual results could differ from those estimates.

#### NOTE 3: FINANCIAL ASSETS AND FINANCIAL LIABILITIES

#### (a) Measurement

The organization's financial instruments consist of cash and investments, accounts receivable, bank indebtedness, loan payable and accounts payable. Investments are stated at fair value. All other financial instruments are stated at cost or amortized cost.

#### (b) Liquidity Risk

Liquidity risk is the risk that the organization will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the organization's cash requirements. Additional cash requirements are met with the use of the bank overdraft as described in note 5.

#### (c) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable. Accounts receivable are non-interest bearing and are generally due in 30 days. The organization has not provided an allowance for doubtful accounts in respect of potential uncollectible customer accounts.

#### (d) Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The organization's bank indebtedness is subject to interest at bank prime plus 1% as described in note 5. Consequently, the organization is exposed to fluctuations in future cash flows with respect to this instrument.

#### NOTES TO THE FINANCIAL STATEMENTS For The Year Ended September 30, 2014

NOTE 4: CAPITAL ASSETS

|                           | 20        | 14           | 2013      |              |  |
|---------------------------|-----------|--------------|-----------|--------------|--|
|                           |           | Accumulated  |           | Accumulated  |  |
|                           | Cost      | Amortization | Cost      | Amortization |  |
|                           | \$        | \$           | \$        | \$           |  |
| Land                      | 160,157   | _            | 160,157   | _            |  |
| Buildings                 | 1,501,454 | 606,005      | 1,411,511 | 541,439      |  |
| Computers                 | 26,000    | 24,887       | 26,000    | 23,774       |  |
| Equipment and furnishings | 489,825   | 361,861      | 477,235   | 337,169      |  |
| Docks                     | 57,482    | 30,209       | 57,482    | 27,335       |  |
| Fencing                   | 3,338     | 167          | -         | -            |  |
| Vehicles                  | 76,217    | 59,585       | 51,271    | 50,473       |  |
|                           | 2,314,473 | 1,082,714    | 2,183,656 | 980,190      |  |
| Net book value            |           | 1,231,759    |           | 1,203,466    |  |

#### NOTE 5: BANK INDEBTEDNESS

The organization has a bank overdraft limit of \$40,000. Advances on the bank overdraft bear interest at prime plus 1%, are repayable on demand and are secured by the undischarged mortgage of the property.

#### NOTE 6: LOAN PAYABLE

The loan payable, which has no set terms of repayment, consists of an unsecured loan from a member of the Board of Directors for \$10,000 which is non-interest bearing.

#### NOTE 7: FUNDRAISING

The fundraising income of \$61,914 (2013 - \$73,687) is shown net of fundraising expenses of \$40,955 (2013 - \$34,149). The organization's major fundraising activity is the annual Surf n'Turf which had gross revenue of \$75,664 (2013 - \$83,029).

#### NOTE 8: GOVERNMENT REMITTANCES

Included in accounts receivable are government remittances of \$9,316 (2013 - \$8,922).

Included in accounts payable and accrued liabilities are government remittances of \$14,182 (2013 - \$14,966).