

# Camp Kawartha

1010 Birchview Road, Douro-Dummer, ON K0L 2H0

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Web: [www.campkawartha.ca](http://www.campkawartha.ca) E-mail: [info@campkawartha.ca](mailto:info@campkawartha.ca)



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## Camp Kawartha Subsidy Applications

### *Who is eligible to apply?*

Financial assistance is available for **overnight campers from low income families who do not have the financial means to afford the total cost.** Subsidies may, at the discretion of our subsidy committee, be limited in some camp sessions based on demand for those programs. (Sorry, we do not provide funding for day camps.)

### *How much assistance can my child receive?*

It is our goal to assist as many children as possible and applications usually exceed the amount of funds available. Therefore, the maximum subsidy amount allowable from Camp Kawartha's subsidy fund is 50% of the camp fees to a maximum amount of \$1,000 per camper, and is limited to one camp session per camper. All applicants are required to pay a portion of the camp fee - this contribution demonstrates both a desire and a commitment to participate.

### *What is the procedure to apply for assistance?*

Please complete the Subsidy Application Form and return it to camp office along with a Registration Form and \$75 deposit. **Be sure to answer all questions and provide all required documentation.** This helps ensure that we provide assistance in a fair and consistent manner, in accordance with our obligation to our donors. The subsidy committee will review your application and contact you as soon as possible. Incomplete forms will be returned, delaying the processing of your application. If your application is declined, your deposit will be returned in full.

If you wish to register for a 2-week or longer session, we suggest that you apply to [AMICI](#) charity, as our partnership with them helps us to get campers who qualify into longer camp sessions. If you apply directly through AMICI, you do not need to fill out our subsidy application form, as they will let us know if you qualify.

### *What is the application deadline?*

We encourage you to send in your application before January 31<sup>st</sup>, as there may be additional sources of funding we may be able to apply to on your behalf. As camp approaches, funding may be limited and camp spaces fill up very quickly.

### *Where do the Subsidy funds come from?*

Financial assistance is provided thanks to the **generous support of donors in the community, foundations, fundraising events, and grants such as the [Toronto Star Fresh Air Fund](#), or [Kids-in-Camp](#) charity.**

### *Thank you Letters / Testimonials:*

Our donors and funding partners appreciate hearing how their donation helped a child in need. A thank you card or letter from you and your child will help us show appreciation to our donors and in promoting our fund-raising efforts in the future. When donors hear how their donation helped make a difference in a child's life, they are more likely to donate again and encourage others to do the same. Please help us thank our donors with letters, cards and stories (for privacy, you do not have to use your full name, you may also just sign with your initials.)

If you have any questions, please do not hesitate to call or write the camp.

# Camp Kawartha Subsidy Application Form

**\*\* Important: All of the following items must be submitted with this application form, or this subsidy application cannot be processed and will be returned. A camper's space will not be held if any supporting documentation is missing.**

- Registration Form
- \$75 deposit
- Letter of reference (all new applicants)
- Thank you Letter (all returning campers)
- Prior Year's Notice of Assessment (from income tax return)
- Current Paystubs/supporting income documents for each parent, stepparent, or guardian in household
- Parents who are Full-time Students - attach letter confirming enrollment and start/end date of program

**Note: All questions must be answered in full in order for your application to be processed.**

This application will remain confidential and the information will only be used to determine eligibility for subsidy funds.

## Part A: Household Information

# of Adults in household: \_\_\_\_\_ # of Children in household: \_\_\_\_\_ Children's Ages: \_\_\_\_\_

**Parent / Guardian #1:** \_\_\_\_\_

Status:  Employed  Self-Employed  Full-time Student  Unemployed  Other: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_ # of years: \_\_\_\_\_

**Parent / Guardian #2:** \_\_\_\_\_

Status:  Employed  Self-Employed  Full-time Student  Unemployed  Other: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_ # of years: \_\_\_\_\_

**Who has legal custody of this child:**  Parent/Guardian #1  Parent/Guardian #2  Both  Other: \_\_\_\_\_

### Home Mailing Address:

Street Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone# (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

### Names of children for whom you are applying for assistance:

Name: \_\_\_\_\_ Preferred Session \_\_\_\_\_ Camp Fees \$ \_\_\_\_\_

Name: \_\_\_\_\_ Preferred Session \_\_\_\_\_ Camp Fees \$ \_\_\_\_\_

Name: \_\_\_\_\_ Preferred Session \_\_\_\_\_ Camp Fees \$ \_\_\_\_\_

**Total Camp Fees (including taxes) \$ \_\_\_\_\_**

Are any of these children attending other camps this summer? \_\_\_\_\_

**Part B: Statement of Household Income and Expenses**

**\*\*\* IMPORTANT: Please include a copy of the most recent Notice of Assessment (as issued by the Canada Revenue Agency) for each parent/guardian living in the same household as the child.**

Monthly Household Income *	Parent/Guardian #1	Parent/Guardian #2
* Attach verification of income for <u>each</u> parent / stepparent / guardian in household (e.g. T4, copy of three recent pay stubs, letter from employer, EI stub, social assistance stub, etc).		
Net Income from Employment (after taxes & deductions)	\$	\$
Self-Employment Income, Business Income, Rental Income	\$	\$
Employment Insurance (EI) or Worker's Compensation Benefits (WSIB)	\$	\$
Social Assistance, Ontario Works, Disability Support	\$	\$
Alimony or Child Support	\$	\$
Canada Child Tax Benefit (CCTB), Universal Child Care Benefit (UCCB)	\$	\$
Investment Income, Income from Estates	\$	\$
Pension Income	\$	\$
Other Income: (Please Detail)	\$	\$
<b>TOTAL INCOME</b>	\$	\$

Monthly Household Expenses	Amount
Housing Expenses: • Rent or Mortgage & Property Taxes _____ • Utilities (heat & electricity) _____ • Property/contents Insurance _____	\$
Transportation Expenses: • car payments _____ • gas, auto insurance _____ • public transportation _____	\$
Home Phone / Cable / Internet / Cell	\$
Insurance (Life & Health)	\$
Medical Expenses (not covered by insurance)	\$
Child Care	\$
Groceries	\$
Debt Repayment:	\$
Other Expenses: (please detail)	\$
<b>TOTAL EXPENSES</b>	\$

**Part C: Request for Assistance**

**Note:**

- Financial assistance is limited to **one camp session per camper**.
- Each family is expected to contribute as much as they can afford towards their child's camp and families are welcome to make monthly installments to help manage the cost.
- The **maximum subsidy allowable is 50% of the camp fees up to a maximum of \$1,000 per camper**.
- Assistance is based on a number of criteria including, but not limited to, demonstration of family need, space availability in specific sessions, and availability of subsidy funds.
- Subsidy applications are only valid in the year of attendance and families must complete a new application each year.

**Total Camp Fees:** \$ \_\_\_\_\_

**Sources of funds you have available towards camp fees:**

Contribution from you (Parents / Stepparents / Guardians): \$ \_\_\_\_\_

Assistance from another agency or organization to attend camp: \$ \_\_\_\_\_

Assistance from Relatives and Trusts: \$ \_\_\_\_\_

Funds from other sources (e.g. teenager's contribution from part-time job, etc): \$ \_\_\_\_\_

**Total Funds Available:** \$ \_\_\_\_\_

**Total Assistance Requested:** \$ \_\_\_\_\_

Have you applied for subsidy anywhere else? \_\_\_\_\_

If yes, please indicate where: \_\_\_\_\_

**Reason for Applying for Assistance:**

Use the space below to provide any information describing your family situation and/or any unusual circumstances that may affect your family's ability to send your child(ren) to camp. Please state specific reasons why your family requires financial assistance, not simply that the fee cannot be afforded (use separate page if necessary):

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**Part D: Letters of Support**

**Letter of Reference** (Required for New Campers / New Applications)

Letters of Reference **must be from non-relatives only**. The letter of reference may come from any of the following individuals: teachers, principal, school guidance counsellor, extra-curricular activity coach (sports or otherwise), religious leader, doctor, social worker, community worker, or any other person with close contact to your child. Each letter should state their relationship to the child, include contact information and signature of the person providing the reference, and answer the following questions.

- What makes this child/family a deserving candidate for a subsidized space?
- How do you think this child will benefit from a summer camp experience?
- What can this child bring to the group (e.g. characteristics, talent or skill they can share with group)?

Although returning applicants are not required to submit a Letter of Reference, the camper’s prior performance at camp will be taken into consideration during the subsidy evaluation process.

**Thank you Letter** (Required for all Returning Campers) \*\*\*

Each camper/family is asked to write a one-page letter thanking donors and reflecting on their experiences at camp. (Parents are encouraged to help your child with the letter and add your own comments or separate letter)

- What did you like best about camp? What have you learned? What new skills did you acquire?
- How has camp made a difference for you?
- What would you like to say to donors who helped make it possible for you to attend camp?

**\*\*\* New campers are expected to send a thank-you letter immediately upon completion of their camp session.**

These thank you letters are important to show appreciation to donors for their contributions and will help us promote our fund-raising efforts to raise more subsidy monies (names will be excluded for privacy).

We are also requesting that those people receiving subsidy consider volunteering with us in the upcoming year as a way to give back. Please check how you would like to help:  Letter writing/fundraising campaign  
 Volunteer  Speak at event about benefits of Sponsorship Program  Other: \_\_\_\_\_

**Part E: Acknowledgement**

I certify that the information provided on this form is true and complete to the best of my knowledge, and that I have provided all the appropriate paperwork to verify the information. I understand that this application is not considered a guarantee of financial assistance, and that incorrect or incomplete information can result in delay or disqualification of this application. I agree to inform Camp Kawartha of any changes in my financial status.

Signature of Parent/Guardian #1: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian #2: \_\_\_\_\_ Date: \_\_\_\_\_

**Send this completed subsidy application and all required documentation to:**

Attention: Camp Registrar  
 Camp Kawartha, 1010 Birchview Road, Douro-Dummer, ON K0L 2H0  
 Phone: (705) 652-3860 Toll-Free: 1-866-532-4597 Fax: 705-652-1500  
 E-mail: [info@campkawartha.ca](mailto:info@campkawartha.ca) Website: [www.campkawartha.ca](http://www.campkawartha.ca)

**For Office Use Only:**

- Registration & Deposit  Verification of Income  Notice of Assessment  Letter of Reference  Thank you Letter

Approved  Not Approved

Amount awarded: \_\_\_\_\_