

# Camp Kawartha Structure

## *Team Work*

At Camp Kawartha every staff member is committed to creating the best summer possible for each and every camper. By working closely with each other towards this common goal, we create a sense of community and fellowship that makes camp a wonderful place to be. We are only as successful as the level of commitment and heart each one of us brings to our position at camp. Together, we have the possibility of creating something wonderful!

It must be remembered that every person's efforts are important and every contribution is significant; from the cooks to counsellors, from maintenance to administrative staff. Below, is an overall diagram of the structure of Camp Kawartha. At the very centre of all of our efforts are the campers who have selected Camp Kawartha as the place to be this summer.

## Roles & Responsibilities

### *Counsellor*

Responsible to: Assistant Director, Head Counsellors, and Program Director

**Counsellors have four roles throughout the summer:**

- Assigned as a Primary Cabin Counsellor
- \*Assigned as an Assistant Counsellor when not living in a camper cabin
- Assigned to run exposure periods, lessons, and interest choices
- Assigned to run evening program and theme days.

Primary Responsibilities:

- Ensures the physical and emotional safety of campers and fellow staff
- Creates a comfortable, respectful and fun cabin community
- Creates and delivers imaginative and appropriate programs
- Advances campers in their lessons
- Provides senior staff with timely and appropriate evaluations of campers

\*The Assistant Counsellor refers to a counsellor that has not been assigned to a camper cabin during a particular session. Their duties include:

- Welcoming the campers on their assigned picnic table if they don't have other duties.
- Be with their cabin that first afternoon when they are not assigned to other duties
- Be introduced with their cabin during flagpole
- Sit and eat with cabin on the first night, and perform as a part of their cabin during campfire
- Be available for check-in on first night, last night, and a couple of times during session to relieve primary cabin counsellor.
- Sit with their cabin during meals as needed (in place of the regular counsellor)
- Stay with their cabin at rest hour as needed
- Become the primary counsellor during the counsellor's time off, and sleep in cabin on day-off.
- Assist with camper evaluations as needed.