

Camp Kawartha Environment Centre's Forest Friday Code of Conduct

We want to create a safe and nurturing environment for everyone!
Generally these rules fall under what we refer to as the three “R’s”

Respect yourself. All participants are expected, in accordance with their age, to take appropriate care of themselves (personal hygiene, dressing appropriately, water, food, sunscreen)

Respect the environment. The Camp Kawartha Environment Centre is located on Trent University’s Wildlife Sanctuary. We want participants to join us in being stewards of these lands for future generations.

Respect others. We expect all participants to treat one another, and our staff, with courtesy and respect.

If any participant behaves in a way which compromises our ability to foster a sense of respect and preserve the dignity of every person at the Camp Kawartha Environment Centre (participants and staff alike), then it must be understood they will be dealt with as described below. There is a more rigorous set of policies and procedures dealing with staff conduct that parents are able to review upon request.

Any participant that breaks any of the following in-house rules will be sent home immediately. There will be NO refund or credit on camp fees.

- Smoking, alcohol, and illicit drugs are strictly prohibited at the Centre. Participants may not have any cigarettes, drugs or alcoholic beverages in their possession.
- Weapons or any implement that our staff deem dangerous or potentially dangerous are strictly prohibited.

Any participant that breaks any of the following in-house rules MAY be sent home based on the seriousness of the offense. If that is the case, there will be NO refund or credit on program fees.

- Inappropriate behaviour, such as bullying, teasing, harassment, swearing, acts of aggression, pranks, practical jokes or disrespect for other people or the environment are not tolerated at the Camp Kawartha Environment Centre. What may seem harmless to you may have lasting emotional or physical consequences for others.
- Use of cell phones by participants during programs at The Centre is prohibited.
- Stealing or borrowing other people's possessions without their consent will not be tolerated.
- Vandalizing or damage to the Camp Kawartha Environment Centre property and equipment is a serious offense and will not be tolerated. This includes any damage to buildings, signs, program equipment and including the natural environment. You will be held responsible for the cost of repair or replacement, including labour costs.
- Defacing The Camp Kawartha Environment Centre property in any way is also considered a serious offense. Any graffiti including writing, drawing, carving or painting names/pictures etc. on furniture, walls, or any buildings are all examples of this and will not be tolerated. You will be held responsible for cleanup, repair or replacement.
- Tampering with any safety devices including smoke alarms and fire extinguishers is a serious offence and will not be tolerated.

- Participants must remain inside our designated boundary (this will be explained to participants during their tour of our facilities).

The **Follow Up Steps** for inappropriate/unsafe behaviour will be:

1. A staff member will remove the participant from proximity of the group and they will work together to define the inappropriate/unsafe behaviour and create a plan to modify it.
2. Staff will communicate with other Forest Fridays staff to be consistent with expectations and to agree on the best approach for the child.
3. Parents/guardians will be informed (at the end of the day face-to-face or promptly by phone) of the behaviour.
4. Staff and parents/guardians will, together, develop strategies to adjust and eliminate the inappropriate behaviour. These strategies will be implemented with the participant at home and at Forest Fridays to offer a consistent approach. Staff and guardians will stay in contact to keep each other informed of the child's progress with regard to the behaviour in question.
5. Staff will follow up with the participant to be consistent with expectations and approach as well as to offer feedback and positive reinforcement,
6. In the extreme case that a participant's behaviour is consistently inappropriate or unsafe for themselves or others, and after the above process has been implemented, the participant may be asked to leave the program for a short term or permanently.

I have read, understood and agree that my child will abide by these rules as outlined above. If my child does not comply then I understand that the consequences, as outlined, shall be instituted.

Signature of Parent/Guardian: _____

Name of Parent/Guardian (please print) _____

Signature of Participant: _____

Name of Participant (please print): _____

Thank you for helping us to make this experience a positive and memorable one for all concerned.